



DISASTER RELIEF FUND GRANT APPLICATION

Club Name: _____ **Club Number:** _____

Project Chair: _____ **Phone #:** _____ **Email:** _____

Club President: _____ **Phone #:** _____ **Email:** _____

Please provide the following information pertaining to your project. Use additional sheets as necessary.

1. Primary Purpose:

2. Amount Requested: \$ _____ **Submission Date:** _____

3. Provide a brief description of the proposed project and the impact it will have on the community:

Estimated Project Start Date: _____ **Estimated Project End Date:** _____

4. List Specific Goals:

- a.
- b.
- c.
- d.

5. What resources will be used ? (Other funding sources, manual resources, donated items, etc.)

6. Provide a preliminary budget outlining exactly how the granted funds will be utilized. (Please attach)

7. Other Requirements:

Attach a Planning Guide which provides a detailed overview of the project and provide detailed records of how the funds were expended including copies of all receipts.

8. Statement of Acknowledgement:

I / We, _____ (Project Chair) and _____ (Club President), hereby concur with the aforementioned requirements and will submit all requested documentation within three months of the completion of the project. I / We acknowledge that failure to comply with the aforementioned requirements could result in having to repay the gifting funds in full or any amount thereof to Optimist International.

Project Chair

Club President

9. If awarded, to what address will the funds be mailed:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Optimist International Use Only:

Approved / Denied

Awarded Amount: _____

Date Funds Sent: _____

Comments:

Optimist International Executive Director

Submit Application with all attachments to:

Optimist International

4494 Lindell Blvd

St. Louis Mo 63031

executiveoffice@optimist.org

Fax: (314) 371.6006

Optimist International retains the rights to request and obtain additional information it may deem necessary for an assessment to grant funding.